

TIMELINE & CHECKLIST for Graduate, Professional, Non-degree & Exchange International Students

START HERE

Hooray! You've been admitted to UMN.



ACTION:

- Confirm your acceptance

You've confirmed your acceptance.



ACTION:

- Claim your UMN account & begin checking your email regularly

You've never attended a U.S. institution OR you have taken more than a 5 month absence from an U.S. institution.



F-1 STUDENT ACTION:

- Obtain "Initial Attendance I-20" from UMN



J-1 STUDENT ACTION:

- Obtain DS-2019 from UMN program coordinator

You are currently at or previously attended a U.S. institution for the most recent term.



ACTION:

- Request a Transfer I-20/DS-2019 from UMN

Before the semester begins



ACTION:

- Complete the International Student Preparation Course
- Identify & remove additional registration holds, if necessary
- Register for classes (contact your department for details)
- Complete DUO registration at iss.umn.edu/duo AFTER registering for classes

IF YOU ARE ATTENDING CLASSES ON CAMPUS:

BEFORE you arrive at UMN



ACTION:

- Complete Boynton Immunization Form
- Find & secure housing

You have an AI registration hold.



You cannot modify course registration until you complete:
1. International Student Preparation Course
2. ISSS Check-In through MyISSS

You've arrived in the U.S.!



ACTION (USING MyISSS):

- Upload your immigration documents
- Complete ISSS Check-In and Welcome Online Session

If you are already in the U.S., and you've received your UMN I-20/DS-2019



ACTION (USING MyISSS):

- Upload your immigration documents
- Complete ISSS Check-In and Welcome Online Session

AI Registration hold removed!



Updated within 2 business days

You've completed your ISSS Check-in.



ACTION:

- Update home/mailling address in MyU
- Register for full-time courses if you haven't yet

BEFORE your first day of work



ACTION:

- Confirm the position and check-in with your department
- Complete the I-9 process; bring the necessary documents. This must be completed on or before your first day of work.

F-1 Students

Employer completes F-1 verification letter - ISSS must finalize

J-1 Students

Meet with ISSS adviser to get a formal letter

After SEVIS record is active & within 10 days after starting job

SSN

ACTION:

- Apply for a SSN (if you do not have one)

You've received your SSN card.



ACTION:

- Report your SSN to HR in your department

If you will study online from your home country for the upcoming semester:



ACTION:

- Email issnew@umn.edu to update ISSS and inform your department/program coordinator on your plans to study online
- Using MyISSS: AFTER you arrive in the U.S. next semester, you will need to upload your immigration documents and complete ISSS Check-In.

Information: Your AI registration hold will be temporarily lifted to a future date and will not prevent Fall or Spring course registration

This will activate your SEVIS record within 10 days



F-1 SEVIS transfer only
Within 15 days after the start of classes, "Transfer Complete" I-20 will be issued



Have an assistantship?

Email issnew@umn.edu if you have any questions.