

COURSE INSTRUCTOR VERIFICATION (FOR F-1 CURRICULAR PRACTICAL TRAINING)

To the Course Instructor:

Curricular Practical Training (CPT) provides work authorization that allows international students to gain off-campus employment experience directly related to their field of study prior to degree completion.

To be eligible for CPT, the student indicated below, must enroll in a course directly related to his/her field of study that requires participation in the specified employment. The course can be Directed Study, Independent Study, or an established course, as long as employment is a requirement of the course. Thesis credits or FTE courses cannot be used for CPT.

Please complete the information below. CPT cannot exceed one year. If a student enrolls in an extended term course or a course that ends prior to the work experience, the student should not be given a grade until both the employment and course requirements have been completed.

IMPORTANT: The CPT application will not be processed without evidence of enrollment for course credit at the time the application is submitted.

I am verifying that will be employed
Student's Name

as a at
Position Employer

Student will receive of credits during semester
Number Semester and Year

for course
Course designator and number

Employment from to *
Month Day Year Month Day Year

***a final grade should not be given prior to student's employment end date**

for hours per week is a requirement for this course.

Course Instructor Signature
Month Day Year

Name (print)
Phone

Department or College
E-mail