TIMELINE & CHECKLIST for Graduate, Professional, and Non-Degree International Students

START HERE

Moos! You’ve been admitted to UMN.

ACTION:
- Confirm your acceptance

You’ve confirmed your acceptance.

ACTION:
- Submit your immigration documents through MyISSS.
- Complete your ISSS Check-in.
- Attend new student events such as Global Gopher Experiences, ISSS Welcome Sessions, departmental events, etc.

You’ve never attended a U.S. institution or have taken more than a 5-month absence from a U.S. institution.

F-1 STUDENT ACTION:
- Obtain "Initial Attendance I-94" from UMN

J-1 STUDENT ACTION:
- Obtain DS-2019 from UMN program coordinator

You are currently enrolled at a U.S. institution OR did enroll for the most recent term.

ACTION:
- Request a Transfer I-94/DS-2019 from UMN

Before the semester begins

ACTION:
- Complete the International Student Preparation Course
- Identify & remove additional registration holds, if necessary
- Register for classes (contact your department for details)
- Complete DUO registration at z.umn.edu/duo AFTER registering for classes

BEFORE you arrive at UMN

ACTION:
- Complete Boynton Immunization Form
- Find & secure housing
- Attend Global Gopher Experiences (GGE) Webinars

You’ve arrived at UMN!

ACTION:
- Complete your ISSS Check-in.
- Submit your immigration documents through MyISSS.
- Attend new student events such as Global Gopher Experiences, ISSS Welcome Sessions, departmental events, etc.

You have an AI registration hold.

ACTION:
- Update home/mailing address in MyU

J-1 STUDENT ACTION:
- Register for full-time courses if you haven’t yet
- Have an assistantship?

ACTION:
- Confirm position and check in with your department
- Call (612) 625-6367 or email shif@umn.edu to make an appointment with UMN Payroll Office

Before your first day of work

F-1 Students

ACTION:
- Employer completes F-1 verification letter - ISSS must finalize
- Complete I-9 process with department HR staff, bring necessary paperwork. Must be completed on or before your first day of work

J-1 Students

ACTION:
- Meet with ISSS advisor to get a formal letter

After SEVIS record is active & within 10 days after starting job:

ACTION:
- Apply for a SSN (if you do not have one)

You’ve received your SSN card.

ACTION:
- Report your SSN to HR in your department

Email isssnew@umn.edu if you have any questions.