Sample Undergraduate Student Statement

Date

To Whom It May Concern:

I certify that the Exchange Visitor is an Undergraduate Student in their home country and has been invited to do an internship in my department based on a formal or informal exchange agreement between the University of Minnesota and their home institution. The student's academic advisor is aware of the proposed internship and recommends it as a requirement of the student's training. The students work at the University of Minnesota is related to and necessary for their program at their home institution.

Sincerely,