

ENGLISH PROFICIENCY FORM

FOR PROSPECTIVE J-1 RESEARCH SCHOLARS, PROFESSORS, SHORT TERM SCHOLARS, AND STUDENT-INTERNS

UNIVERSITY OF MINNESOTA

As of January 5th, 2015, all J-1 applicants are required by the U.S. government to fulfill a measurement of English language proficiency.

- **J-1 Scholars (Research Scholars, Professors, and Short Term Scholars):** Departments should include this form with the ISSS Prospective J-1 Scholar application.
- **J-1 Student-Interns:** Departments should include this form with the ISSS Prospective Student-Intern Eligibility form and DS-7002 (TIPP or Internship Plan). NOTE: If the Internship Plan includes a requirement to register for a UMN class for credit, the Student-Intern will be required to meet the English Proficiency standard for UMN admission (e.g., 79 on the TOEFL iBT).

Select the measurement type that applies to the prospective J-1 Scholar or Student-Intern and follow the respective instructions. Other cases that will be considered are listed on the following page.

Measurement Type Options & Instructions			Selected																																							
A. English Language Test	<p>Test must have been taken within the last 5 years.</p> <p>To take a test: the applicant must go directly to a test's online information and registration, then follow test-specific instructions to take the test.</p> <p>Include a copy of the applicant's score(s) with the ISSS application materials. (Only one test from the right is needed.)</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 60%;">Test Name</th> <th style="width: 30%;">Minimum Score</th> </tr> </thead> <tbody> <tr><td>1.</td><td>Cambridge ESOL</td><td>B2</td></tr> <tr><td>2.</td><td>IELTS Academic, General</td><td>5.5</td></tr> <tr><td>3.</td><td>MELAB</td><td>64</td></tr> <tr><td>4.</td><td>MN Battery Test</td><td>64</td></tr> <tr><td>5.</td><td>OPI / OPIc</td><td>Intermediate-Low</td></tr> <tr><td>6.</td><td>TOEFL iBT</td><td>53</td></tr> <tr><td>7.</td><td>TOEFL PBT</td><td>477</td></tr> <tr><td>8.</td><td>TOEIC (Listening/Reading)</td><td>500</td></tr> <tr><td>9.</td><td>TOEIC (Speaking)</td><td>130</td></tr> <tr><td colspan="3" style="text-align: center;"><i>Chinese-specific Tests</i></td></tr> <tr><td>10.</td><td>PETS5</td><td></td></tr> <tr><td>11.</td><td>Pre-departure Training Department Advanced English Training Program Certificate</td><td></td></tr> </tbody> </table>		Test Name	Minimum Score	1.	Cambridge ESOL	B2	2.	IELTS Academic, General	5.5	3.	MELAB	64	4.	MN Battery Test	64	5.	OPI / OPIc	Intermediate-Low	6.	TOEFL iBT	53	7.	TOEFL PBT	477	8.	TOEIC (Listening/Reading)	500	9.	TOEIC (Speaking)	130	<i>Chinese-specific Tests</i>			10.	PETS5		11.	Pre-departure Training Department Advanced English Training Program Certificate		<input type="checkbox"/>
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B. U of M MELP Interview	<p>Departments and scholars wanting to schedule a proficiency interview should contact MELP (Minnesota English Language Program) at esl@umn.edu or 612-624-1503. Interviews are done via Skype or telephone. The overall oral proficiency rating is reported to the hosting department. MELP will charge a \$75 fee to the department.</p> <p>Include a copy of the MELP report with the ISSS application materials.</p>	<p>(Intermediate-Low Level minimum)</p> <p>Date interview was completed (mm/dd/yyyy):</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<input type="checkbox"/>																																							
C. Native English Speaker	<p>Country of citizenship must be one of the countries listed below</p>		<input type="checkbox"/>																																							
D. Diploma	<p>Applicants who have completed a bachelor's or graduate degree within the past 10 years in residence at a recognized institution of higher learning in the U.S. or a country listed to the right may use this option.</p> <p>Include a copy of applicant's diploma with the ISSS application materials.</p>	<table style="width: 100%;"> <tr> <td style="width: 33%;">Anguilla</td> <td style="width: 33%;">Ireland</td> </tr> <tr> <td>Antigua and Barbuda</td> <td>Jamaica</td> </tr> <tr> <td>Australia</td> <td>Montserrat</td> </tr> <tr> <td>Bahamas</td> <td>New Zealand</td> </tr> <tr> <td>Barbados</td> <td>Northern Ireland</td> </tr> <tr> <td>Bermuda</td> <td>Scotland</td> </tr> <tr> <td>British Virgin Islands</td> <td>Shetland Islands</td> </tr> <tr> <td>Canada (except Quebec)</td> <td>St. Kitts-Nevis</td> </tr> <tr> <td>Cayman Islands</td> <td>St. Lucia</td> </tr> <tr> <td>Dominica</td> <td>St. Vincent and the Grenadines</td> </tr> <tr> <td>England</td> <td>Trinidad and Tobago</td> </tr> <tr> <td>Federated States of Micronesia</td> <td>Turks and Caicos Islands</td> </tr> <tr> <td>Grenada</td> <td>Wales</td> </tr> <tr> <td>Guyana</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: center;"><i>U.S. Territories including...</i></td> </tr> <tr> <td>American Samoa</td> <td>Palau</td> </tr> <tr> <td>Guam</td> <td>Puerto Rico</td> </tr> <tr> <td>Marshall Islands</td> <td>Virgin Islands</td> </tr> <tr> <td>Northern Mariana Islands</td> <td></td> </tr> </table>	Anguilla	Ireland	Antigua and Barbuda	Jamaica	Australia	Montserrat	Bahamas	New Zealand	Barbados	Northern Ireland	Bermuda	Scotland	British Virgin Islands	Shetland Islands	Canada (except Quebec)	St. Kitts-Nevis	Cayman Islands	St. Lucia	Dominica	St. Vincent and the Grenadines	England	Trinidad and Tobago	Federated States of Micronesia	Turks and Caicos Islands	Grenada	Wales	Guyana		<i>U.S. Territories including...</i>		American Samoa	Palau	Guam	Puerto Rico	Marshall Islands	Virgin Islands	Northern Mariana Islands		<input type="checkbox"/>	
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This form is in support of [Individual's Surname]

[Individual's Given Name]

Individual's U of M ID

Cases for Consideration

Upon the hosting department's request, the below cases will be taken into consideration and reviewed in place of an English Language Test or U of M MELP Interview (options A. and B. from previous page). **Acceptance is not guaranteed.** If the materials submitted are deemed unsatisfactory to fulfill the English Proficiency Requirement, ISSS will require the scholar to submit results from option A. or B. from the previous page (English Language Test or U of M MELP Interview).

Current/Recent Presence in the U.S. and J-1 Transfers

I've been present in the U.S. for the past year in J-1/ H-1B/ F-1 status. How do I fulfill the requirement?

A letter, written by the U of M faculty mentor or department head, will need to address the applicant's English proficiency and list any/all past professional or academic activities/projects done by the applicant in English that would demonstrate their English proficiency (i.e. teaching at a U.S. university in English). This letter must also include how long the applicant has already been in the U.S. as a scholar/ staff/ or student. Please submit to ISSS (issjast@umn.edu), and the case will be reviewed. After review and consultation, ISSS will inform the department if the letter can or cannot be accepted to fulfill the Requirement.

Near-Native English

I have a near-native proficiency in English, but am not a native English speaker and I do not have a degree from an English-speaking university. Is there another way for me to fulfill the Requirement?

A letter, written by the U of M faculty mentor or department head, will need to address the applicant's English proficiency and list any/all past professional or academic activities/projects done by the applicant in English that would demonstrate their English proficiency (i.e. teaching at a U.S. university in English). The letter should be accompanied by materials to better support the case. Please submit to ISSS (issjast@umn.edu), and the case will be reviewed. After review and consultation, ISSS will inform the department if the letter can or cannot be accepted to fulfill the Requirement.

Insufficient Score

I had an oral interview with the U of M Minnesota English Language Program (MELP), which is one of the options on your form. I did not receive a passing score. What are my options now?

Please contact ISSS (issjast@umn.edu) about this. The applicant will be given the option to take a specific part-time MELP English course after arrival for their J-1 program. If the applicant and the hosting department agree to the course option and the applicant has sufficient funding to cover the tuition and fees for the course, ISSS can accept this and continue processing a DS-2019 for you.

Note: This option can only be offered after an applicant has already submitted results from option A. or B. from the previous page.

Please include any notes of clarification you think would be helpful for ISSS to know below or on a separate sheet of paper.