



International  
Student & Scholar  
Services

# TRANSFER OUT FORM

Request to transfer J-1 Exchange Visitor from the  
University of Minnesota (P-1-00045) to another J-1 Program Sponsor

UNIVERSITY OF MINNESOTA

## To the J-1 Exchange Visitor:

This form and a letter/email from your new faculty mentor, which verifies your transfer will be a continuation of your current J program's objectives, must be submitted to an ISSS adviser for approval and release of your SEVIS record.

### CURRENT UMN J-1 Program Information

Name: \_\_\_\_\_ UMN ID Number: \_\_\_\_\_

SEVIS ID: N \_\_\_\_\_ Category (box 4 on DS-2019): \_\_\_\_\_

Subject/Field Code Description: \_\_\_\_\_  
Code Description

Begin Date on your DS-2019: \_\_\_\_\_ End Date on your DS-2019: \_\_\_\_\_

### NEW J-1 Program Sponsor Information

New J-1 Program International Student/Scholar Office Contact:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

I request my program sponsorship be transferred to \_\_\_\_\_  
New School / Program Sponsor Name

New J-1 Program Number (You must ask the new J-1 Program's ISSS Office Contact for this number): \_\_\_\_\_

effective on \_\_\_\_\_  
Effective Date of Transfer

The University of Minnesota has my permission to release the information contained in this form to the sponsor mentioned above. It is my understanding that I must have all UMN scholar activities completed by the Transfer Date, and that the program that I am transferring to is a continuation of my current J-1 program and its objectives.

\_\_\_\_\_  
Exchange Visitor Signature Date

### **ISSS Use Only: - To be filled out by an ISSS J Advisor when the Exchange Visitor submits this form.**

Date	Initials	
		Checked ImageNow, verified information in CURRENT section above
		Received letter/email verifying transfer will be a continuation of the initial J program objectives
		Sent email to new Program Sponsor requesting permission to release record
		Received new Program Sponsor approval
		Initiated EV's SEVIS transfer effective for the date above & updated Notes
		Routed this form to J Visa Coordinator for PS update