



**D. Transfer**

- I am transferring to another U.S. institution. \*(Request must be submitted within 60 day grace period and before leaving the U.S.)
- You must show proof of admission to the new school.
  - Your SEVIS record will be transferred to your new school on the "release date" that you indicate below.
  - The "release date" must be on or after you have completed all coursework and employment. It must also be on or before the last date of your 60 day grace period.
  - You must NOTIFY ISSS PRIOR TO YOUR RELEASE DATE if your plans change. ISSS cannot access your SEVIS record to make changes after the release date has passed.
  - If you are registered for future semesters, it is your responsibility to cancel all classes at the University of Minnesota.
- \*Please note: ISSS cannot transfer your SEVIS record to the new school if you are making this request after leaving the U.S.

Full name of new school  New school code

City and State  Transfer release date

Month Day Year

Currently on OPT?  Yes  No Date you will stop working

Month Day Year

**E. Study Abroad Program**

- I am participating in a study abroad program.
- In order for your SEVIS record to remain Active you must meet the following criteria:
- You must be pursuing a full-time course of study during your absence. Obtain a letter from your academic adviser authorizing that you will be engaged in a full time study abroad program that meets your degree requirements. Carry that letter with you when you travel.
  - Submit a Reduced Course Load Form if you will be full-time, but your credits will not appear on your U of MN record at the start of the semester. A new Reduced Course Load Form is required every semester.
  - You must continue to provide a U.S. mailing address in the "Current Mailing Address" section on MyU during your absence.
  - Prior to returning, ensure that you have a valid re-entry signature on page 2 of your I-20.

Term(s) you will be participating in the study abroad program  Country

Date of departure from the U.S.

Month Day Year Expected month/year of return

Month Year

**F. Full-Time Research Outside of the U.S.**

- I am departing the U.S. for more than 5 months to conduct full-time research for my degree program.
- Your SEVIS record will remain active during your absence.
  - Obtain a letter from your academic adviser authorizing that you will be engaged in full time research while you are outside of the U.S. Carry that letter with you when you travel.
  - You must maintain active academic status in the Graduate School by enrolling for thesis credits or Grad 999 during every semester of your absence.
  - If you enroll for less than 6 credits (including Grad 999), you must also submit a Reduced Course Load Form every semester of your absence so your SEVIS record is not terminated due to less than full-time enrollment.
  - You must continue to provide a U.S. mailing address in the "Current Mailing Address" section on MyU during your absence.
  - Prior to returning, ensure that you have a valid re-entry signature on page 3 of your I-20.

Date of departure from the U.S.

Month Day Year Expected month/year of return

Month Year

**G. Change of Visa Status**

- I will apply or have applied to change my visa status to
- If you are applying for a new visa status, the application must be received by USCIS within 60 days of your degree, exchange program, or OPT completion date.
- My change of status has been approved. New visa type  Effective date
- Month Day Year
- Please provide a copy of the I-797 approval form for our files.

**H. Other**

Date of departure from the U.S.

Month Day Year

**SIGNATURE**

STATEMENT: I certify that I have discussed my intended departure with an ISSS adviser and I understand how my departure affects my F-1 SEVIS record and my ability to return to the U.S. in the future. I will notify ISSS immediately if my plans change.

Month Day Year

Student's Signature

**ISSS will complete this section:**

Date submitted to ISSS       International student adviser initials   Transferred in SEVIS

Month Day Year